



SIREPA

SOUTHEAST IOWA REGIONAL ECONOMIC & PORT AUTHORITY

Minutes of the SIREPA Board of Directors
Tuesday, November 26, 2019
Alliant Energy Offices
3621 Ave L, Fort Madison

*Note: Meeting was moved to Lee County Administrative Offices at 12:10pm in Fort Madison due to mis-communication with Alliant Energy staff. The contingent showed up to Alliant offices from 11:45am to 12:10pm, but no one was present to open the building. No one from the public was present.

I. Call to Order at 12:20p.m. by Mike Hickey

Roll Call:

Members Present: Director Michael Dunn (*Treasurer*); Director Mike Hickey (*Vice Chair*); Director Jack Smith; Director Bob Dodds; Gary Folluo (*Ex-Officio*); Matt Larson, Iowa Treasurer's Office (*Ex-Officio*) and Rick Larkin (*Ex-Officio*)

Members Absent: Director Denise Boyer (*Chair*);

SEIRPC Staff Present: Mike Norris

Guest(s) Present: Charles Bell (MAPC)

II. Consider Approval of Agenda:

Smith made a motion to approve the November 26, 2019 meeting agenda, second by Dodds. All ayes, motion carried.

III. Consider Approval of Meeting Minutes:

Smith made a motion to approve the October 24, 2019 Meeting Minutes, second by Dunn. All ayes, motion carried.

IV. Consider Approve and Payment of Invoice:

Norris reviewed his memo regarding past expenses of SEIRPC administration and SIREPA meeting expenses. The memo recounted expenses from July 15, 2015 to June 30, 2019. SEIRPC staff are compiling transportation-related and non-transportation related time at \$60/hr. An update in the contract for services will be necessary. A total of \$7,662.28 was

presented for approval to SEIRPC to satisfy payment through June 30, 2019. Dunn and other board members expressed appreciation to SEIRPC for its patience and ability to bring resources to complement the SIREPA mission. Dunn made a motion to approve, second by Smith. All ayes, motion carried.

V. Director's and Officer's Insurance Update (Board Information):

Norris presented a quote from Fullenkamp Insurance, West Point, IA, for Director's and Officer's insurance. Another quote will be obtained from a Lee County insurance agency. No action taken, two quotes will be compared at a later date.

VI. Consider Approval of SIREPA 2020 Strategic Plan (Board Action):

Norris presented the final draft of the 2020 Strategic Plan. The 2015 Strategic Plan was done jointly with Mid-America Port Commission (MAPC). The 2020 plan was substantially like the 2015 plan and in interests of time and ease of coordination the 2020 plan was done without a joint process with MAPC. However, all intents are to continue working with MAPC as a partner whenever possible.

Board members discussed the need to publicize the document and present it to the founding SIREPA members at the start of calendar year 2020.

Dunn made a motion to approve, second by Dodds. All ayes, motion carried.

VII. Lee County Joint Education Center Update (Board Information):

Norris reported that negotiations continued for the building slated for the Joint Education Center.

VIII. Port Statistical Area Discussion (Board Information):

Norris updated the board on a statistical classification of a group of water-borne ports called a Port Statistical Area. Presently there are two efforts underway to name certain Mississippi River miles, and ports on either side of the river a Port Statistical Area. The US Corps of Engineers collects, maintains and disseminates the data.

The data is used to understand where, what kind and how much tonnage is going onto and out of the river. Future informational meetings will be held to explore the concept and how best to utilize it for the benefit of regional concerns.

Charles Bell, Administrator of the Mid-America Port Commission (MAPC), also updated the directors on MAPC efforts and perspective on the Port Statistical Area concept.

IX. Matters from the Floor:

Directors commented on upcoming budget sessions for SIREPA members and next meeting schedule. The next meeting should be held sometime in January or February, 2020.

Directors also requested Norris schedule meetings with members to present the strategic plan and coordinate budget requests.

X. **Consider Adjournment (Board Action)**

Dunn made a motion to adjourn, second by Smith. All ayes, motion carried. Meeting ended at 1:35pm.